

# Santa Clara Valley PTA Grant Application 2023-2024

***Application Due Date: October 20, 2023***

Santa Clara Valley PTA is offering grants of \$50 to \$200 to local PTAs for projects to help their communities and to help strengthen their PTA.

Grants are available to PTA units and councils within the area served by Sixth District PTA (Santa Clara, Santa Cruz, and Monterey counties)

Funding requests for programs in the following areas will be considered.

- Membership drive
- Hospitality event
- MyPTEZ (PTA-specific financial software—see <https://capta.org/pta-leaders/services/ptaez/>)
  - 1<sup>st</sup> time users only
- Officer training
- Parent education
- Support for online meeting tools/costs
- Printing costs (flyers etc.)
- Other \_\_\_\_\_

Priority for grants will be given to PTAs in low-wealth areas, and for projects or events that

- Align with one or more of PTA's purposes (see <http://toolkit.capta.org/know-the-pta/purpose-of-the-pta/>)
- Benefit as many children and/or families as possible
- Raise awareness of PTA's purposes in the larger community
- Encourage continued participation in PTA's projects and activities.

Priority will be given to PTAs that have not received SCVPTA grant funds during the prior school year (2022-2023)

Grants are intended to supplement the unit or council funding for the project.

Grant recipients must provide a brief written summary, by May 31, 2024, on how their PTA used the funds.

In addition to funding, advisory assistance from SCVPTA may be available to PTAs in planning a parent education program.

Email the application to [president@scvpta6.org](mailto:president@scvpta6.org)

or mail to: Santa Clara Valley PTA, P.O. Box 1136, Cupertino, CA 95015

Questions? Email SCVPTA President Naomi Higaki, at [president@scvpta6.org](mailto:president@scvpta6.org)



A fillable PDF is available on our [website](#)

# Santa Clara Valley PTA Grant Application

Application Due Date: October 20, 2023

Grant may be used for one of the following categories. Please select only one (1) type:

- |   |  |
|---|--|
| <input type="checkbox"/> Membership Drive   | <input type="checkbox"/> Parent education                        |
| <input type="checkbox"/> Hospitality event  | <input type="checkbox"/> Support for online meeting tools/costs. |
| <input type="checkbox"/> MyPTEZ (for 1 <sup>st</sup> time users)<br>see <a href="https://capta.org/pta-leaders/services/ptaez/">https://capta.org/pta-leaders/services/ptaez/</a> | <input type="checkbox"/> Printing costs (flyers etc.)            |
| <input type="checkbox"/> Officer training   | <input type="checkbox"/> Other: _____                            |

**PTA Name:** \_\_\_\_\_

**Name of person applying:** \_\_\_\_\_ **PTA role:** \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**President Name:** \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Treasurer Name:** \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Project/program for which you are requesting grant funds:** \_\_\_\_\_

Does your exec board know you are applying for this grant:                      YES                      NO

**Brief description of project or program:** (please write/type inside the box)

How much are you requesting? \_\_\_\_\_

How will the remaining cost be covered? \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Signature of Current PTA President \_\_\_\_\_

Date \_\_\_\_\_

**Please Note:**

1. Application and grant report must be signed by current unit president.
2. We may contact you for additional information: program details/expenses or for a copy of your PTA's budget.
3. Grant Report and Evaluation must be submitted to Santa Clara Valley PTA after the program/project/event. It must be received by May 31, 2024.
5. Any funds not used for the purpose stated on the original grant application must accompany the report.
6. Mail the application to: Santa Clara Valley PTA, P.O. Box 1136, Cupertino, CA 95015  
or email to [president@scvpta.org](mailto:president@scvpta.org)